



## VACANCY RE ADVERTISEMENT

REFERENCE NR	:	VAC00579
JOB TITLE	:	Senior Project Manager
JOB LEVEL	:	D3
SALARY	:	R 724 276 – R 1 086 415
REPORT TO	:	Programme Manager
DIVISION	:	Provincial and Local Consulting
DEPT	:	GP: Gauteng
LOCATION	:	SITA Centurion
POSITION STATUS	:	Permanent (Internal & External)

### Purpose of the job

To manage complex SITA internal/external project(s) following the SITA project management methodology, within a defined service/product/customer portfolio under the supervision of a Programme Manager/Line Manager.

### Key Responsibility Areas

- INITIATION PROJECT - Effectively applies project management principles to Initiate and Plan the project;
- MANAGE PRODUCT DELIVERY – Manage product delivery to ensure successful delivery of the project;
- PROJECT CONTROL - Monitor and Control project activities to ensure successful delivery of the project objectives within budget, scope, time and quality according to plan;
- PROJECT CONTROL-FINANCE - Consolidate, Monitor and control Project costs and revenue to ensure delivery of the Project within budget and profitability guidelines;
- PROJECT CONTROL-RISK - Monitor and Control project risks and issues; and
- PROJECT CLOSURE - Close Project according to company policy.

### Qualifications and Experience

**Required Qualification:** 3-year National Diploma / Degree in a relevant discipline - at least NQF level 6.

Project Management Professional (PMP) and/or Prince 2 Practitioner Certification and/or Agile PM Practitioner.

**Experience:** A minimum of 7-8 years working experience, including: • At least 4 years Project management experience managing complex projects, • At least 4 years working experience in an IT environment and • At least 4 years in public sector IT environment.

### Technical Competencies Description

**Knowledge of:** Public sector / Government organization; Information Technology management; ICT Services; System Engineering methods and Governance; Project Management Office (PMO) Management; Project management methodologies (PMBOK, Agile PM and Prince 2); PPM Governance. Computer Literacy: SITA Business

Planning system (BPS), Oracle ERP; Project Schedule Management (PSM); Oracle Time & Labour (OTL); MS Office; MS Projects.

Skills: Architecture; Business Analysis; Business Writing; Customer Relationship Management; Financial Accounting; General Administration; Human Capital Management; IT Project Management; Management Accounting; and Product & Service Lifecycle Management.

**Leadership Competencies:** Customer Experience; Collaboration; Communicating and Influencing; Honesty, Integrity and Fairness; Outcomes driven; Innovation; Planning and Organising; Creative Problem Solving; Bimodal IT Practice; Managing People and Driving Performance; Decision-making; Responding to Change and Pressure; and Strategic Thinking.

**Interpersonal/behavioural competencies:** Active listening; Attention to Detail; Analytical thinking; Continuous Learning; Disciplined; Resilience; and Stress Management.

#### **Other Special Requirements**

N/A.

#### **How to apply**

1. To apply please log onto the e-Government Portal: [www.eservices.gov.za](http://www.eservices.gov.za) and follow the following process;
2. Register using your ID and personal information;
3. Use received one-time pin to complete the registration;
4. Log in using your username and password;
5. Select Recruitment Jobs;
6. Select Recruitment Citizen to browse and apply for jobs;
7. Once logged in, click the Online Help tab for support if needed.

For queries/support contact [eRecruitmentSupport@sita.co.za](mailto:eRecruitmentSupport@sita.co.za)

**CV`s sent to the above email addresses will not be considered**

**Closing Date: 17 June 2022**

#### **Disclaimer**

SITA is Employment Equity employer and this position will be filled based on Employment Equity Plan. Correspondence will be limited to short listed candidates only.

- If you do not hear from us within two months of the closing date, please regard your application as unsuccessful.
- Applications received after the closing date will not be considered. Please clearly indicate the reference number of the position you are applying for.
- It is the applicant`s responsibility to have foreign qualifications evaluated by the South African Qualifications Authority (SAQA).
- Only candidates who meet the requirements should apply.
- SITA reserves a right not to make an appointment.
- Appointment is subject to getting a positive security clearance, the signing of a balance score card contract, verification of the applicants` documents (Qualifications), and reference checking.
- Correspondence will be entered to with shortlisted candidates only.
- CV`s from Recruitment Agencies will not be accepted
- CV`s sent to incorrect email address will not be considered